


PERSONAL INFORMATION

Petr Bandas



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Sex Male | Date of birth 1975 | Nationality Czech

WORK EXPERIENCE

1996–1998

Early years teacher

Tom's Training Center, Česká Lípa (Czechia)

English language lector in kindergartens and basic schools, presentations + participation in the administration.

1998–2000

Tourist information centre manager

Municipality of Novy Bor, Nový Bor (Czechia)

Services provided within the scope of inquiry office activities, preparation and seeking for advertising brochures, books etc.; participation in implementation of projects supported by PHARE grants; active participation in tourism fairs in Prague, Brno and Amsterdam; use of various information sources for the benefit of citizens and state administration body employees.

2000–2004

Private business in the filed of translating

Nový Bor (Czechia)

Translation of technical, commercial and private documents from/to English language.

2004–2012

Light planner, technician and consultant

JAKUB a.s., Nový Bor (Czechia)

Business-technical position in the "Lighting department" of the company. Quotations preparation based on requirements given by customers. Dealing with customers, suppliers, architects and designers. Lighting installation layout including illumination intensity calculation based on requirements by the law. Supervision of the lighting department employees. Participation in the international fairs. Regular contacts with foreign partners. Reporting to the company management.

2013–Present

Light planner, technician and consultant - Private business

Nový Bor (Czechia)

Professional consultation, light planning using special software, preparation of lighting projects based on requirements of valid standards and regulations.

EDUCATION AND TRAINING

1991–1994

Graduated at Grammar School of Česká Lípa

Gymnázium, Žitavská 2969, Česká Lípa (Czechia)

PERSONAL SKILLS

Mother tongue(s)

Czech

Foreign language(s)	English
Communication skills	Communication skills and skills acquired by the practice of a Tourist Information Center worker and later as sales and technical worker. Completion of the course "Methods and Techniques of Effective Communication" within the framework of work skills development.
Driving licence	AM, A1, A2, A, B1, B